



## PROGRAM SCHEDULER (m/f/d)

Pluto TV is committed to entertaining the planet. We are entrepreneurs looking to revolutionize the future of TV. While our planet is small, our ambition is boundless. The stakes don't get much higher.

Our vision is to bring both the best of what people love about linear television—curated TV channels where you can lean back and enjoy—and the power and flexibility of digital video platforms in one place.

Already a success in the United States with over 10 million users, Pluto TV is now available in Europe—a major step in reaching our goal of entertaining the planet. To get to our next step, we are expanding our international team at our European headquarters in Berlin. We are always on the lookout for enthusiastic self-starters, driven by the opportunity to be part of an innovative, collaborative, and fast-paced entertainment start-up. Each Berlin-based team member is provided the opportunity to profoundly impact both Pluto TV's growth in Europe and the broader world of entertainment.

The **PROGRAM SCHEDULER** is part of the Programming Department and is responsible for the entire day to day operations of multiple television channels by maintaining content standards and implementing schedules within strict timelines. The Programming Department is responsible for the content strategy for all on-air schedules for our linear-style channels and Video-on-Demand section.

## WHAT YOU'LL BE DOING

- Content evaluation, organization of content inventory in our Content Management System.
- First point of contact for programming and media planning for all operational matters relating to the channels
- Ensure content including its editorial metadata is packaged while adhering to technical and regulatory standards
- Ensuring that the schedules are published for linear and non-linear on time and meet editorial guidelines
- Maintaining clear concise and up to date documentation about the channels

## WHO WE ARE LOOKING FOR

- Individuals with an interest and enthusiasm in working for a fast-moving Media Company
- You will have a passion for content and the entertainment industry, particularly for TV, Movies and online content
- Excellent organizational, time management and prioritization skills to effectively manage multiple concurrent tasks

## REQUIREMENTS

- At least 1-year office-working experience
- Media experience in television or TV streaming platforms with knowledge of television and/or broadcasting technology a plus
- Experience in photo and video editing a plus
- You have excellent written and verbal skills in English and German
- You already have the right to work in Germany

We love what we do and we are committed to entertaining the planet. Join us and help make our vision a reality by sending us your cover letter and CV in English with your earliest possible start date with subject: **PROGRAM SCHEDULER** to: [cristina.jimenez@vimmix.com](mailto:cristina.jimenez@vimmix.com).

## ABOUT US:

Pluto TV, a Viacom Company, is the leading free streaming television service in America, delivering 100+ live and original channels and thousands of on-demand movies in partnership with major TV networks, movie studios, publishers, and digital media companies. Pluto TV is available on all mobile, web and connected TV streaming devices and millions of viewers tune in each month to watch premium news, TV shows, movies, sports, lifestyle, and trending digital series. Headquartered in Los Angeles, Pluto TV has offices in New York, Silicon Valley, Chicago and Berlin.